

Safeguarding and Welfare Requirement: Health

The provider must promote the good health of the children attending the setting

Little Dragons Pre-School and Clubs

6.4 Nappy/Changing children



Policy statement

No child is excluded from participating in our provision who may, for any reason, not yet be toilet trained and who may still be wearing nappies or equivalent. We work with parents towards toilet training, unless there are medical or other developmental reasons why this may not be appropriate at the time.

We make necessary adjustments to our bathroom provision and hygiene practice in order to accommodate children who are not yet toilet trained.

We see toilet training as a self-care skill that children have the opportunity to learn with the full support and non-judgemental concern of adults.

Procedures

- A list of children requiring changing and reminding is kept in the bathroom.
- Young children from two years should wear 'pull ups' or other types of trainer pants as soon as they are comfortable with this and their parents agree.
- Key persons undertake changing young children in their key groups; buddies change them if the key person is absent (where possible).
- Changing areas are warm and there are safe areas to lay young children if they need to have their bottoms cleaned.
- Each young child has their own bag to hand with their nappies or 'pull ups' and changing wipes.
- Gloves and aprons are put on before changing starts and the areas are prepared.
- All staff are familiar with the hygiene procedures and carry these out when changing nappies.
- In addition, key persons ensure that nappy changing is relaxed and a time to promote independence in young children.
- Young children are encouraged to take an interest in using the toilet; they may just want to sit on it and talk to a friend who is also using the toilet.
- They should be encouraged to wash their hands and have soap and towels to hand. They should be allowed time for some play as they explore the water and the soap.
- Anti-bacterial hand wash liquid or soap should not be used.
- Key persons are gentle when changing; they avoid pulling faces and making negative comments about 'nappy contents'.
- Key persons do not make inappropriate comments about young children's genitals when changing their nappies.

- Older children access the toilet when they have the need to and are encouraged to be independent.
- If help is required to wipe/clean an older child, gloves and apron must be worn. Cloth nappies, trainer pants and or clothing that have been wet or soiled are bagged for the parent to take home with the child's initials written on a sticky label and attached to the bag. This must be written in the changing children file and signed by a witness. The child's initials are written on the board outside the assessable toilet to remind staff and parents.
- Nappies and 'pull ups' are disposed of hygienically. Any soil (faeces) in nappies or pull ups is flushed down the toilet where possible and the nappy or pull up is bagged and put in the nappy bin. The 'change' must be written in the changing children file and signed by a witness. A record of changes should also be written in the child's home/pre-school diary.
- If young children are left in wet or soiled nappies/pull ups in the setting this may constitute neglect and will be a disciplinary matter. Settings have a 'duty of care' towards children's personal needs.

Changing children clothes due to playing

- Parents are asked to bring in spare clothes for their child, therefore where possible children are changed into their own clothes, if this is not possible pre-school clothes are used. Children are changed in the bathroom area in order to respect their privacy. All changes of clothes should be recorded in the 'change children file' along with the reason why and a witness signature (this means there should be another member of staff within the vicinity). Clothing that has been wet or soiled is bagged for the parent to take home with the child's initials written on a sticky label and attached to the bag. The child's initials are written on the board outside the assessable toilet to remind staff and parents.

This policy was adopted at a meeting of	Little Dragons Pre-School	(name of provider)
Held on	November 2017	(date)
Date to be reviewed	November 2018	(date)
Signed on behalf of the management committee		
Name of signatory	Rob Lord	
Role of signatory (e.g. chair/owner)	Chairperson	